

# KALAMAZOO PLUMBERS AND PIPEFITTERS LOCAL 357 FRINGE BENEFIT FUNDS

Kalamazoo Plumbers & Pipefitters Local 357 Health & Welfare Benefit Plan

Kalamazoo Plumbers & Pipefitters Local 357 401(k) Plan



United Association of Journeymen Plumbers & Journeymen Steamfitters & Pipefitters Local Union No. 357 Pension Plan

Managed for the Trustees by TIC International Corporation



Dear Member:

Welcome to Local 357. Below are a list of forms included in your New Hire enrollment kit. Please complete and return the enclosed documentation in the provided self-addressed envelope. It is important we have all of the requested documents returned to our office as soon as possible to prevent any delay in coverage.

## **HEALTH AND WELFARE DOCUMENTS - Please return all listed forms signed to TIC:**

- 1. Enrollment Card for Health Insurance Coverage
- 2. Life Insurance Beneficiary Form
- 3. Pension Beneficiary Form
- 4. 401(K) Beneficiary Form
- 5. Notice of Privacy Practices
- 6. HIPPA - Privacy Act Authorization Form
- 7. Health & Welfare SPD and Amendments
- 8. Medical Reimbursement Account ("MRA")/Benny Card Summary
- 9. 401(K) Enrollment Form
- 10. 401(K) Investment Allocation Form

When completing the enrollment process please be advised that when adding dependents certain verification documentation are required to confirm relationship; i.e. copies of your dependent children's birth certificates, social security cards and marriage certificate. Here is the list of dependent documentation required to confirm relationship:

- 1. Birth Certificates for all children/ Birth Verification Form is acceptable within first 60 days or birth.
- 2. Marriage Certificate if adding a spouse
- 3. Social Security Cards for all Dependents

### **Health and Welfare Contact Information:**

TIC International Corp.

**Nina M. Harris, Health Care Coordinator – Email - [nharris@tici.com](mailto:nharris@tici.com) Extension 1275**

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